



**CONTINUING EDUCATION DIVISION**

**Course/Instructor Evaluation**

Course: \_\_\_\_\_

Location: \_\_\_\_\_

Instructor: \_\_\_\_\_

To assist us in maintaining the quality of our programs, we ask that you take a few moments to fill out this evaluation form honestly and completely. The information provided from this evaluation allows Community College of Beaver County to be aware of improvements needed regarding course content and handout materials, scheduling, instructional capability, use of facilities, and future course offerings. Thank you for your participation.

**Directions:** Rate the course based on the following description. *Circle one answer per statement.*

5 = Strongly Agree  
2 = Disagree

4 = Agree  
1 = Strongly Disagree

3 = Neutral  
0 = Does Not Apply

**Course and Handout Materials**

The instructor provided a course outline with objectives and/or course content listed.	5	4	3	2	1	0
The instructor met the established course objectives and/or course content.	5	4	3	2	1	0
The course content was arranged and presented in a logical sequence.	5	4	3	2	1	0
The number of classroom hours was sufficient for this course.	5	4	3	2	1	0
The number of sessions was sufficient for this course.	5	4	3	2	1	0

**Instructor**

The instructor was well prepared for class.	5	4	3	2	1	0
The instructor explained content in an understandable manner.	5	4	3	2	1	0
The instructor displayed knowledge and expertise in the subject.	5	4	3	2	1	0
The instructor used examples and illustrations that were relevant to topics covered.	5	4	3	2	1	0
The instructor encouraged classroom participation.	5	4	3	2	1	0
The instructor responded to questions clearly and effectively.	5	4	3	2	1	0
Assistance was provided to me upon request.	5	4	3	2	1	0

**Facilities**

The course was delivered in a professional environment conducive to learning.	5	4	3	2	1	0
The computers and/or equipment were in good working order.	5	4	3	2	1	0

**Overall Results**

The course improved my skills and knowledge of the given subject.	5	4	3	2	1	0
I will recommend this course to others.	5	4	3	2	1	0

**My reason for taking this course is** (you may check more than one):

- My employer required the training.
- I want to improve my skills and knowledge of the given subject.
- I want to prepare for a certification exam.
- Other (please explain) \_\_\_\_\_

**Comments**

Please list what specific things, if any, you believe might be done to improve the teaching of this course.

Please list any courses you would like to see offered through CCBC's Continuing Education Division.