



April 2018

Dear Potential Participant:

Spring is here! And so is the Community College of Beaver County's 2018 Job/Career Fair. The date of the event is **Wednesday, April 18th from 10:00 a.m. to 2:00 p.m. in the Athletic & Events Center (Dome).**

Please Note: To guarantee a space, please complete and return the Company Profile/Registration Form, along with payment, no later than April 9, 2018. Meeting the April 9th payment deadline will guarantee your company's inclusion in our Job Fair booklet.

Registration fees for this year are as follows:

Per 8-foot table:

- \$55 reserves a space for one (1) person.
- \$10 for each additional person per table.

Checks are to be made payable to **CCBC**. For credit card transactions, please contact the Cashier's Office at 724-480-3396. **Once payment is received, an e-mail confirmation will be sent to you. This will be your official notice that a table has been reserved for your company.**

For those companies wishing to donate, please drop off your gift at the designated table when you arrive. Your generosity is greatly appreciated not only by CCBC, but also by students, alumni, and the community who truly look forward to the prize drawings.

On the day of the Fair, you are welcome to set up from **8:30 to 9:30 a.m.** Refreshments will be available. As always, lunch is provided.

Should you have any questions, please feel free to contact Career Services.

Sincerely,

Erica Fox
724-480-3413
erica.fox@ccbc.edu

If special accommodations are required, please contact Career Services at any of the extensions listed above. All reasonable efforts will be made to assist you with your request.